

MINUTES
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY
WARR ACRES CITY HALL
TUESDAY
SEPTEMBER 5, 2023

1. Call to order, declaration of a quorum. This meeting was given in accordance with applicable State Statutes. Chairman Lloyd called the meeting to order at 9:00 a.m.

ROLL CALL

Present

Absent

Chairman Nikki Lloyd
Vice Chairman Roger Godwin
Trustee Elizabeth Gray
Trustee Brian Magirowsky
Trustee Pamela McDowell-Ramirez

STAFF PRESENT

Johnny Blassingame, Trust Attorney
Jason Horton, Wright Water
Travis Harmon, Wright Water
Marc Long, City of Warr Acres City Planner
Sean Fairbairn, Trust Engineer

2. Approve the minutes of the Bethany-Warr Acres Public Works Authority Meeting of August 1, 2023.

Motion by Gray seconded by Magirowsky to approve the BWAPWA Meeting of August 1, 2023. Poll vote: yea's; Gray, Magirowsky, Godwin, Ramirez, Lloyd.

Motion Passed Unanimously.

3. Approve the minutes of the Bethany-Warr Acres Public Works Authority Special Meeting of August 24, 2023.

Motion by Gray, seconded by Magirowsky to approve the BWA/PWA Special Meeting of August 24, 2023. Poll vote: Yea's; Gray, Magirowsky, Ramirez, Godwin, Lloyd.

Motion Passed Unanimously.

4. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek Wastewater Treatment Plant.

Travis Harmon with Wright Water gave an update of what has been going on at the plant for the last month. Stated there were blower failures, David Reed came out establish the

proper gear ratios, purchased pulleys and bushing to make that work properly. They are focusing on the SBR's so they can have all 4 up and running, so they can treat the water better. Never meet TSS levels without filters, but we will have best quality water if we have all 4 SBR's. Filters are out for bid, there are 2 quotes, the third company does not want to get involved with this project. Submersible motive pumps are ordered and will be in by December.

5. Engineer's Report.

Sean gave an update on the Administrative Compliance Order with Wright Water. Treatment plant will have scope and Feed for the October meeting and have an Engineer report for DEQ to get approved for improvements to the plant. Had a meeting with Warr Acres Engineer SBR and they are working on the flow study for their city. Also, received the documentation on the slip lining projects. He has all this information ready to be submitted to DEQ.

As far as the Plant, once it's approved, he will walk the entire plant with Wright Water to assess what needs to be done.

6. Financial Report.

Michael gave the financial report. This report does not reflect the cost of the motive pumps that are on order but not received.

7. Discussion, consideration and possible final approval of Resolution 47e which updates and amends the service rates set forth in Resolution 47d.

Motion by Godwin, seconded by Magirowsky to approve the Resolution 47e which updates and amends the service rates set forth in Resolution 47d starting November 1, 2023. Poll vote: Yea's; Godwin, Magirowsky, Ramirez, Gray, Lloyd.

Motion Passed Unanimously.

8. Discussion, consideration and possible approval for the payment of claims.

Motion by Gray, seconded by Magirowsky to approve the payment of claims. Poll vote: Yea's; Gray, Magirowsky, Godwin, Ramirez, Lloyd.

Motion Passed Unanimously.

9. Discussion, consideration and possible approval of Russell & Williams CPAs, PC's July 25, 2023 Audit Engagement Letter.

Tabled to the next regularly scheduled BWAPWA meeting.

10. Proposed Executive Session — pursuant to 25 Okla. Stat. § 307(B)(4) — for confidential communication between Trustees and the Trust Attorney concerning settlement conference with ODEQ — under advice of Trust Attorney that disclosure will seriously impair the ability of the Authority to conduct the administrative proceeding in the public interest.

A. Vote to Enter Executive Session

B. Vote to Exit Executive Session

- A. Motion by Magirowsky, seconded by Ramirez to enter into Executive Session. Poll vote: Yea's; Magirowsky, Ramirez, Godwin, Gray, Lloyd.

Motion Passed Unanimously.

Entered into Executive Session at 9:31 a.m.

B. Returned to open session at 9:46 with no action taken.

11. Discussion, consideration and possible approval of offer to compromise amount of administrative penalties levied in the Oklahoma Department of Environmental Quality's 05/23/2023 Administrative Compliance Order.

Motion by Gray, seconded by Magirowsky to approve the offer to compromise amount of administrative penalties levied in the Oklahoma Department of Environmental Quality's 5/23-2023 Administrative Compliance Order up to current demand amount. Poll vote: Yea's; Gray, Magirowsky, Ramirez, Godwin, Lloyd.

Motion Passed Unanimously.

12. Discussion, consideration and possible approval for the Resolution providing for a change of location of the regularly scheduled October 3, 2023 meeting of the Authority from Warr Acres City Hall to the Bluff Creek Waste Water Treatment Plant.

Motion by Godwin, seconded by Magirowsky to approve Resolution for change of location of the regularly scheduled October 3, 2023 meeting of the Authority from Warr Acres City Hall to Bluff Creek Waste Water Treatment Plant. Poll vote: Yea's; Godwin, Magirowsky, Gray, Ramirez, Lloyd.

Motion Passed Unanimously.

13. Old or New Business.


None

14. Call to the Public.

None.

15. Adjournment.

This Meeting was adjourned at 9:48 a.m.



Respectfully submitted,
Pamela McDowell-Ramirez